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LOUISIANA BOARD OF EXAMINERS
OF CERTIFIED SHORTHAND REPORTERS

BOARD MEETING FOR THE LOUISIANA BOARD OF
EXAMINERS OF CERTIFIED SHORTHAND REPORTERS, HELD AT THE
BENSON TOWER, SUITE 739, NEW ORLEANS, LOUISIANA ON THE
15TH DAY OF SEPTEMBER, 2017, COMMENCING AT 10:10 A.M.,
BEFORE ELICIA H. WOODWORTH, CERTIFIED COURT REPORTER IN
AND FOR THE STATE OF LOUISIANA.



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1 APPEARANCES:

2

3 Vincent P. Borrello, Jr., CCR, RPR, Secretary

4 Milton Donegan, Jr., CCR

5 Suzette M. Magee, CCR

6 John H. Andressen, CCR

7 May F. Dunn, CCR

8 Elizabeth Methvin, CCR

9 Laura Putnam, Attorney

10 Nhung C. Nguyen, Administrator

11 David Marcello, CSR Board Attorney

12 Christian Helmke, CSR Board Investigative Counsel

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* * * *

MR. BORRELLO:

All right. Good morning, everyone. Judge Bonin is not going to be able to attend this morning. He's stuck in a murder trial, so he asked me if I could take over the meeting and chair the meeting. So we're going to go ahead and get started.

If everyone will please stand, we'll start with the Pledge of Allegiance. Laura, if you could please lead us with that.

(Whereupon the Pledge of Allegiance was conducted.)

MR. BORRELLO:

Okay. Ms. Nguyen, we'll go ahead and start with the rollcall.

MS. NGUYEN:

Vincent Borrello.

MR. BORRELLO:

Present.

MR. NGUYEN:

Laura Putnam.

MS. PUTNAM:

Here.

MS. NGUYEN:

Elizabeth Methvin.



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1 MS. METHVIN:
2 Here.
3 MS. NGUYEN:
4 Milton Donegan.
5 MR. DONEGAN:
6 Present.
7 MS. NGUYEN:
8 Suzette Magee.
9 MS. MAGEE:
10 Here.
11 MS. NGUYEN:
12 May Dunn.
13 MS. DUNN:
14 Here.
15 MS. NGUYEN:
16 John Andressen.
17 MR. ANDRESSEN:
18 Here.
19 MS. NGUYEN:
20 David Marcello.
21 MR. MARCELLO:
22 Here.
23 MS. NGUYEN:
24 And Christian Helmke.
25 MR. HELMKE:



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1 Here.

2 MS. NGUYEN:

3 Kimya Holmes should be appearing in Judge's
4 absence today.

5 MR. BORRELLO:

6 With that, is there a motion to approve
7 the minutes of the June 23rd meeting?

8 MS. MAGEE:

9 I didn't get them.

10 MS. NGUYEN:

11 It's right here.

12 MR. BORRELLO:

13 I say the minutes. The transcript,
14 actually.

15 MR. DONEGAN:

16 I so move.

17 MS. PUTNAM:

18 Second.

19 MR. BORRELLO:

20 All in favor?

21 (Several members respond "aye.")

22 MR. BORRELLO:

23 Motion passes without opposition.

24 Okay. Moving on to Committee Reports.

25 Mr. Andressen, Finance and Operations.



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1 MR. ANDRESSEN:

2 Vinny, I ask that I issue my report
3 after we go into the executive session. There's some
4 things I would like to talk to the Board about.

5 MR. BORRELLO:

6 Okay. We'll go ahead and -- first of
7 all, is there a second to defer the committee report?

8 MS. MAGEE:

9 Second.

10 MR. BORRELLO:

11 Okay. All in favor?

12 (Several members respond "aye.")

13 MR. BORRELLO:

14 Motion passes without opposition.

15 MR. MARCELLO:

16 Let me just observe, if there's portions
17 of the report that are public in nature, you should
18 render them now and observe your objections as to any of
19 those pertaining to the purpose of the executive session
20 with the litigation. If there are no other things to
21 discuss other than the litigation...

22 MR. ANDRESSEN:

23 That's fine. I can give portions of it.
24 That's fine. I understand what you're saying.

25 Okay. First three sheets are the



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1 balance sheets for June, July and August. As you can
2 see, our fund balance is going down. The litigation
3 cost us quite a bit. Of course, David and Josh put a
4 lot of work into it, too. Luckily we've got renewals
5 coming up, and that will help and everything.

6 The next three pages are the operating
7 statements for June, July and August. Nothing out of
8 the ordinary. You know, we've got some extensive legal
9 fees.

10 I move that we approve the balance
11 sheets and operating statements for June, July and
12 August.

13 MR. BORRELLO:

14 Is there a second?

15 MR. DONEGAN:

16 Second.

17 MS. DUNN:

18 I'll --

19 MR. BORRELLO:

20 I'm sorry?

21 MS. DUNN:

22 Milton seconded.

23 MR. BORRELLO:

24 Milton seconded. Okay.

25 All in favor?



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1 (Several members respond "aye.")

2 MR. BORRELLO:

3 Motion passes without opposition.

4 MR. ANDRESSEN:

5 The next thing on the agenda is
6 amendment of the lease contract. The lease with our
7 office went up about 40 or \$50 a month. So I move that
8 we accept the new lease.

9 MR. BORRELLO:

10 Is there a second?

11 MS. MAGEE:

12 Second.

13 MR. BORRELLO:

14 All in favor?

15 (Several members respond "aye.")

16 MR. BORRELLO:

17 Motion passes without opposition.

18 MR. ANDRESSEN:

19 Next one, we don't have any paperwork
20 for this. We need to ratify 2016-2017's contract with
21 Sher Garner. We had amended it to 75,000 last fiscal
22 year, and at the end of the day, we were about 4,000 and
23 some change above that. We went through 79,000 and some
24 change. Vicky's already paid it, and the state informed
25 her that they can't approve this year's contract until



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1 we ratify last year's. So I move that we ratify last
2 year's contract to the 79 and some change that we went
3 to.

4 MS. PUTNAM:

5 I second the motion.

6 MR. BORRELLO:

7 All in favor?

8 (Several members respond "aye.")

9 MR. BORRELLO:

10 Motion passes.

11 MR. ANDRESSEN:

12 With that being said, we've already
13 approved a \$25,000 contract for this fiscal year,
14 '17-'18. Now, that's going to have to be amended. We
15 know that with the litigation everything, but Vicky will
16 now get with the State to ratify 2016-'17's contract,
17 and then they won't approve this year's contract until
18 we ratify that one, so they will approve it and then go
19 forward from there.

20 The next one is the contract for
21 accounting services. Vicky, I don't think it's going to
22 have to be --

23 MS. NGUYEN:

24 Before we move, I do want to add, at
25 that last meeting, the Judge, I think the Board approved



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1 amending the contract to 100,000, and when I sent the
2 amendment in, the AD's office returned it because we was
3 supposed to turn it in by June 30th. I didn't get the
4 signatures until after the date, so it was not done in
5 time, so it was denied. So I had to go with the
6 ratification to '16-'17.

7 MR. BORRELLO:

8 Okay.

9 MR. ANDRESSEN:

10 And the next one is contract for
11 accounting services. I don't think it went up, did it,
12 or it stayed the same?

13 MS. NGUYEN:

14 Stayed the same.

15 MR. ANDRESSEN:

16 Stayed the same.

17 I move that we approve.

18 MS. MAGEE:

19 Second.

20 MR. BORRELLO:

21 So all in favor?

22 (Several members respond "aye.")

23 MR. BORRELLO:

24 Motion passes without opposition.

25 MR. ANDRESSEN:



1 The next one is the 2017 -- I mean
2 2018-'19 projected budget. Vicky and I worked on this.
3 There's really nothing extraordinary or out the ordinary
4 or anything like that, so I move that we approve
5 2018-'19 projected budget.

6 MR. BORRELLO:
7 Is there a second?

8 MR. DONEGAN:
9 Second.

10 MR. BORRELLO:
11 All in favor?
12 (Several members respond "aye.")

13 MR. BORRELLO:
14 Motion passes without opposition.
15 Does that conclude the committee's
16 report?

17 MR. ANDRESSEN:
18 Yes.

19 MR. BORRELLO:
20 Thank you.
21 Okay. Moving on to Licensing and
22 Continuing Education. Ms. Magee.

23 MS. MAGEE:
24 Unfortunately the committee was not able
25 to meet yesterday because I was stuck in front of the



1 building. I could have had the meeting in my car, but I
2 actually couldn't get in, so I have to go over a few
3 things this morning.

4 The first is the CE request of Carol
5 Mixon. That was approved via e-mail. She attended a
6 TCRA convention. She just did not get her Louisiana
7 ethics, so I move that we approve that.

8 MR. BORRELLO:

9 Ms. Magee, do you want to do this at the
10 end as an in globo offer?

11 MS. MAGEE:

12 Well, she's the only one.

13 MR. BORRELLO:

14 Okay. Is there a second?

15 MS. DUNN:

16 I'll second.

17 MR. BORRELLO:

18 All in favor?

19 (Several members respond "aye.")

20 MR. BORRELLO:

21 Motion passes without opposition.

22 MS. MAGEE:

23 Okay. Kelly Horsley requested
24 reciprocal, and everything looks to be in order, so I
25 move that we approve that. She's the only one, David.



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MR. ANDRESSEN:
Second.
MR. BORRELLO:
All in favor?
(Several members respond "aye.")
MR. BORRELLO:
Motion passes without opposition.
Reinstatements.
MS. MAGEE:
No. Two, Sheila Burton is here.
MR. BORRELLO:
Okay. Ms. Burton is here?
MS. BURTON:
Yes.
MR. BORRELLO:
Okay.
MS. MAGEE:
She retired in 2013, is it?
MS. BURTON:
Yes, ma'am.
MS. MAGEE:
Okay. But in looking at the retirement
letter that you sent in, it said that you hadn't
practiced since 2001.
MS. BURTON:



1 Correct.

2 MR. BORRELLO:

3 I'm sorry. Excuse me one moment. Just
4 for the record, if you could state what method of
5 recording.

6 MS. BURTON:

7 Machine.

8 MR. BORRELLO:

9 Machine. Okay.

10 MS. BURTON:

11 I was doing videography for a while,
12 legal videography, after 2001 to 2013.

13 MR. BORRELLO:

14 I'm sorry. I didn't mean to interrupt
15 you before.

16 MS. MAGEE:

17 No, no, no. You didn't interrupt me.

18 So you haven't been using your machine?

19 MS. BURTON:

20 I have two board meetings that I take
21 their minutes each month, and I do bring my machine just
22 to be able to, you know, practice on and everything, but
23 other than that, I'm not -- I mean, I don't official --
24 I haven't officially reported since I retired.

25 MS. MAGEE:



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1 But your retirement letter said that you
2 hadn't practiced reporting since 2001.

3 MS. BURTON:

4 Correct.

5 MS. MAGEE:

6 I mean, that's almost...

7 MS. BURTON:

8 Oh, no. 2001?

9 MS. MAGEE:

10 This is a letter that you sent in in
11 December 2013, and you state in the letter that you had
12 not been a practicing court reporter working in the
13 State of Louisiana since the year 2001.

14 MS. BURTON:

15 Oh, yeah. I had gone to -- I was doing
16 legal videography at that time.

17 MS. MAGEE:

18 Okay. I'm going to make a
19 recommendation that if you want to be reinstated, you be
20 retested.

21 MS. BURTON:

22 Okay.

23 MR. BORRELLO:

24 Is there a second?

25 MS. DUNN:



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I'll make a second.

MR. BORRELLO:
All in favor?
(Several members respond "aye.")

MR. BORRELLO:
Motion passes without opposition.

MS. MAGEE:
I think we have a test coming up, Vicky.

MS. NGUYEN:
Next Friday.

MS. MAGEE:
Next Friday.

MS. NGUYEN:
Does she take all three or two legs?

MS. BURTON:
When is the next test? There's no way I
would be able to take that.

MS. MAGEE:
You wouldn't have to take the written.
You'll just need to take the skills part.

MS. BURTON:
Okay. When is the next test after that?

MS. MAGEE:
It will be in the Spring.

MR. ANDRESSEN:



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1 Usually like March.

2 MS. NGUYEN:

3 March or April.

4 MS. BURTON:

5 Okay. That would work.

6 MR. BORRELLO:

7 Thank you, ma'am.

8 Anything further you need to address the
9 Board on?

10 MS. BURTON:

11 Thank you.

12 MR. BORRELLO:

13 Thank you.

14 MS. MAGEE:

15 Okay. Ann Bonnette needed ethics, so
16 she -- from last year.

17 MR. BORRELLO:

18 Is Ms. Bonnette present?

19 MS. MAGEE:

20 No.

21 MR. BORRELLO:

22 No. Okay.

23 MS. MAGEE:

24 She did attend the VRLA seminar that we
25 had given just a couple weeks ago, so she did earn the



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1 necessary credits, and we are going to apply them
2 retroactively, so she will need to get her credits --

3 MR. BORRELLO:
4 Her credits for this cycle.
5 Is there a motion to reinstate Ms.
6 Bonnette?

7 MS. MAGEE:
8 I make the motion.

9 MS. DUNN:
10 I second.

11 MR. BORRELLO:
12 All in favor?
13 (Several members respond "aye.")

14 MR. BORRELLO:
15 Motion passes.

16 MS. MAGEE:
17 And Michelle Kilpatrick was a very
18 similar situation. I think there was a problem with her
19 address change, but she also attended the VRLA seminar,
20 so we're going to apply her credits retroactively as
21 well.

22 MR. BORRELLO:
23 Is there a second?

24 MS. DUNN:
25 I'll second.



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1 MR. BORRELLO:
2 All in favor?
3 (Several members respond "aye.")
4 MR. BORRELLO:
5 Motion passes without opposition.
6 MS. MAGEE:
7 And Susan Zielie, I can't exactly
8 remember what her situation was.
9 MS. NGUYEN:
10 Bylaws.
11 MS. MAGEE:
12 Oh, she has -- she let her license lapse
13 in 2016 for hardship reasons, and now she's asking that
14 that be reinstated.
15 MR. ANDRESSEN:
16 What method did she use?
17 MS. MAGEE:
18 I don't know. Let's see.
19 MS. NGUYEN:
20 Stenotype.
21 MS. MAGEE:
22 Stenotype.
23 MR. ANDRESSEN:
24 Has she been practicing the entire time
25 until she let it lapse?



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MS. MAGEE:

Until she let it lapse, which is only a year ago, so I think if we require her to get her CE credits current and pay --

How much would she have to pay, Vicky?

MS. NGUYEN:

One fifty.

MS. MAGEE:

One fifty.

MS. NGUYEN:

That's...

MR. ANDRESSEN:

I move.

MR. BORRELLO:

Ms. Zielie is not present; correct?

MS. MAGEE:

No.

MR. DONEGAN:

So we really don't know when's the last time she practiced.

MS. NGUYEN:

She is practicing between Seattle and she let her license lapse here, but she's been practicing.

MR. BORRELLO:



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1 Oh, so she is a current court reporter
2 in another state.

3 MS. NGUYEN:

4 She's RPR and so many others.

5 MR. BORRELLO:

6 Oh, okay. All right. So she's lacking
7 all of the 12 credits for last cycle; is that what it
8 is?

9 MS. MAGEE:

10 Yes.

11 MR. BORRELLO:

12 Okay. Ms. Nguyen, if you could send Ms.
13 Zielie or Zielie a letter, or Suzette, whoever, under
14 signature, advising that she will be reinstated upon
15 completion of all 12 credits for the 2015-'16 calendar
16 year.

17 MS. NGUYEN:

18 I think she has her credits.

19 MR. DONEGAN:

20 She has all of the credits.

21 MS. NGUYEN:

22 It's only the dues.

23 MR. BORRELLO:

24 Oh, it's just the dues. Okay. So we're
25 talking about just for 2016 she owes that she didn't



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1 pay.

2 MS. NGUYEN:

3 \$150.

4 MR. BORRELLO:

5 Okay. Assuming whatever applicable late
6 fees.

7 MS. DUNN:

8 I'll second.

9 MR. BORRELLO:

10 So there's a motion by Ms. Magee, second
11 by Ms. Dunn.

12 All in favor?

13 (Several members respond "aye.")

14 MR. BORRELLO:

15 Motion passes without opposition.

16 MS. MAGEE:

17 And then the last one is Donna Ursin.

18 She took retirement status in 2016 and regrets retiring,
19 so she would ask that she be reinstated.

20 MS. DUNN:

21 But has she been practicing?

22 MS. MAGEE:

23 No. She was in retirement about a year.

24 MR. ANDRESSEN:

25 What method?



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MS. MAGEE:
By examination, stenotype. Just a year.
MR. ANDRESSEN:
I move that we reinstate her.
MR. BORRELLO:
Is there a second?
MS. METHVIN:
Second.
MR. BORRELLO:
All in favor?
(Several members respond "aye.")
MR. BORRELLO:
Motion passes without opposition.
Discontinued CDR.
MS. MAGEE:
Rachel Young is requesting that she -- I
guess she's no longer in the job.
MS. NGUYEN:
The Court informed me.
MS. MAGEE:
So we will accept that.
MR. DONEGAN:
Did she return her license?
MS. NGUYEN:
Yes.



1 MS. MAGEE:

2 Yes.

3 MS. NGUYEN:

4 The seals and everything. She was
5 grandfathered.

6 MR. BORRELLO:

7 Is there a second to Ms. Magee's motion?

8 MS. DUNN:

9 I'll second.

10 MR. BORRELLO:

11 All in favor?

12 (Several members respond "aye.")

13 MR. BORRELLO:

14 Motion passes without opposition.

15 We move on to seminar approval
16 credits -- excuse me. Seminar approval, LCCA and LCRA.
17 That's under "B, Licensing and Continuing Education."
18 Also, CDR examination and location.

19 MS. MAGEE:

20 The CDR examination date is October 27th
21 in Lafayette at the 15th JDC Courthouse.

22 MR. BORRELLO:

23 Okay. And I don't think we need a
24 motion.

25 MS. MAGEE:



1 No.

2 I think that's it. We approved the
3 seminar. The only one that we had was LCRA, and it was
4 approved.

5 MR. BORRELLO:

6 Who is speaking? I know they asked me
7 and I wasn't able to. Who's speaking at LCCA's seminar
8 in October?

9 MS. NGUYEN:

10 No one. There's only eight credits.

11 MR. BORRELLO:

12 Oh, okay. So it's not ethics and rules
13 and regulations?

14 MS. NGUYEN:

15 No.

16 MR. BORRELLO:

17 Okay. So moving on -- does that
18 complete your report?

19 MS. MAGEE:

20 That completes my report.

21 MR. BORRELLO:

22 Okay. Thank you.

23 Moving on to Research and
24 Planning/Subcommittees/Task Force, Transcript Sampling
25 Evaluations.



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1 MS. METHVIN:

2 Okay. We met briefly yesterday on the
3 transcripts. They're still being looked over, gone
4 over. We're trying to get to the end of the year to get
5 the letters out and get them all looked at. So that's
6 all on that.

7 And then on -- it had come up, I guess,
8 in a seminar about some court reporters were actually
9 doubling up as videographers up in North Louisiana area,
10 and it came up in a seminar about, you know, is it
11 allowed in the situation there. And I think we just
12 kind of determined through David, you know, that's not
13 under our jurisdiction, and, you know, unless something
14 comes up and somebody brings it to us specifically, it's
15 really not for us to tend to.

16 MR. BORRELLO:

17 So, in other words, it's a court
18 reporter who's acting as a court reporter and a
19 videographer at the same time?

20 MS. METHVIN:

21 Bringing a video camera and videoing at
22 the same time. But, I mean, it's just reports of it.
23 There hasn't been an incident brought directly to the
24 board specifically.

25 MR. BORRELLO:



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1 No complaint as to --

2 MS. METHVIN:

3 Complaint.

4 MR. BORRELLO:

5 -- the court reporter doing it them
6 self, just --

7 MS. METHVIN:

8 Just someone knew it was happening, kind
9 of, "What's the deal?" "Is that allowed?" "Do we let
10 them do that?" I wasn't at the seminar. This is just
11 what was brought up, so...

12 But I think David said we just need to
13 let that lie, and if we get an official compliant, then,
14 you know, we can deal with the court reporter end of it,
15 but not the videographer end out of it.

16 And they had a little meet yesterday, I
17 think at 2:30, the task force, for the e-signatures and
18 what's happening there, and David is going to address
19 that.

20 MR. BORRELLO:

21 We'll defer that to David.

22 MS. METHVIN:

23 And that's it.

24 MR. BORRELLO:

25 Mr. Marcello, if you want to --



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1 MR. MARCELLO:

2 Sure.

3 MR. BORRELLO:

4 Or, Laura, if --

5 MS. PUTNAM:

6 I was just going to add that seven out
7 of nine committee members, or the task force committee
8 members, met yesterday to discuss implementation of Act
9 268. What we discussed was the research that's been
10 done since the last Board meeting that was primarily
11 done by Phil Kaufman, who addressed the group for about
12 two hours. I'm going to defer to David to sort of
13 summarize what we ended up with at the end of that
14 lengthy meeting.

15 MR. MARCELLO:

16 Okay. Thanks. I'll take people through
17 what we discussed yesterday, some of whom were there.
18 This first meeting was an effort to gather information
19 and make some very tentative decisions. I think there
20 was an understanding within the room that everything is
21 still up for definitive work as we have additional
22 meetings.

23 The meeting started with some discussion
24 of the distinction between electronic and digital
25 signatures since the meeting seemed to be that



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1 "electronic" should be reserved for a broad category of
2 description. There are a lot of ways to send a
3 signature electronically. Not all of them are secure.
4 So "electronic" is a broad descriptive, and "digital" is
5 the term that we will use to describe signatures that
6 are encrypted, protected, secure. We'll ultimately get
7 around to drafting definitions to that affect, but right
8 now we're just dealing with concepts.

9 Phil Kaufman, who, as Laura said, has
10 done a lot of work in the technology area, reported that
11 Adobe has approved multiple criteria that are summed up
12 in their Adobe Approved Trusted List, AATL. That is one
13 set of criteria that the Board might decide to embrace
14 in the rulemaking as a key to acceptable technologies
15 that would be used in affixing a digital signature, but
16 not the only one.

17 There is a Canadian company that has
18 developed its own set of criteria in response to the
19 needs of notaries, and that is a different package of
20 criteria summed up as NASS or NASS. That's another
21 possible source of criteria that could be incorporated
22 into the CSR Board rule in determining what types of
23 technology are acceptable for secure affixing of a
24 digital signature.

25 The task force talked about longevity



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1 concerns. If a business leaves the marketplace and
2 takes with it the technology that enabled verification
3 of the transcript, that's a problem. So we need to
4 address the issue of longevity so we don't have secure
5 digital signatures that are no longer susceptible of
6 being unlocked because the business and technology that
7 supported that, you know, now left the marketplace.

8 Phil Kaufman had more to contribute in
9 this area with regard to two programs that deliver
10 longevity, PDF/A and PADS (sic). He also talked about
11 RealLegal's capability in this area, and a fourth
12 company, Notarius, I believe, as the next best
13 alternative.

14 So those will be mechanisms that we look
15 at in terms of addressing the longevity problem. We
16 haven't gotten anywhere close to a solution yet, but I
17 think it's healthy that we identified that as a problem.

18 There's a question about whether it
19 would be necessary to revise Code of Civil Procedure
20 Article 1446 in order to accommodate this new regime of
21 digital signatures. Here again, there were no decisions
22 made, but we've identified the challenge at the level of
23 language in order to annex and return exhibits with a
24 certified copy of the deposition, how do you do that if
25 you're doing an electronic rather than hard copy format.



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1 Milton Donegan raises the question of
2 how should the court reporter handle read and sign
3 responsibilities in this new electronic era. It was
4 suggested in response that it might be appropriate
5 simply to print out, for purposes of the witness, a hard
6 copy to handle that. There may be other approaches
7 suggested, but, again, we've made a good step forward in
8 identifying that as a problem to be dabbled with.

9 Draft of rules that we ultimately come
10 up with will require, as they make their way through the
11 rulemaking process, that they be accompanied by a fiscal
12 and economic impact statement. We will want to assess
13 on the fiscal side the impact on state revenues, the
14 public impact of the proposed rulemaking. And then the
15 economic impact would be measured in terms, among other
16 things, costs to court reporters, what would it cost to
17 retain the necessary technology in order to comply with
18 additional signature procedures.

19 Scott Kaiser, who attended the meeting,
20 noted there is lot of enthusiasm among courts and the
21 bar generally for this capability, so there is reason to
22 expect there will be increased movement toward
23 electronic means of reporting and digital signatures.

24 We talked a very little bit about the
25 timing here on out. The optimistic schedule would be



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1 between now and the next Board meeting, somewhere in the
2 middle or latter half of November, we might come up with
3 a draft that is serviceable. And if it proved
4 definitive and got approved at that November Board
5 meeting, then we might be able to get publication in the
6 Louisiana Register by December, but a more realistic
7 schedule is about January. If a proposed rule were
8 published in January, we might be able to get through a
9 final rule being adopted and put into effect by May or
10 June. So we're looking at about the second quarter of
11 2018 for the necessary rule promulgation to be
12 completed.

13 Of course, there are any number of
14 obstacles along the way that could delay that. It has
15 to go to a legislative oversight committee hearing. If
16 we encountered any opposition at that point, that would
17 perhaps necessitate redrafting the rule in certain
18 respects. But I'm venturing to guess that by about the
19 second quarter of next year, we might be at the point to
20 say that we've got a final rule adopted. Then, of
21 course, there will need to be by the Board a run-up
22 period to instruct members of the court reporting
23 profession about how they can comply with this new
24 technological opportunity.

25 So a good first meeting, but only a



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1 first meeting, with an opportunity to identify hooks and
2 problems, and I'm sure we will find answers along the
3 way. And hopefully by the time the Board next convenes
4 we'll have a draft, at least, of a rule for everyone to
5 review. If that requires revisions, we'll do that, and
6 we'll identify the form in a subsequent meeting later.

7 MR. BORRELLO:

8 Any questions from the audience?

9 Yes, sir.

10 MR. GILBERTI:

11 Mr. Chairman, Peter Gilberti from
12 Louisiana Court Reporters Associations, along with Rose
13 Marie DiVincenti.

14 One question I have, I'm not familiar
15 with the process and procedures of electronic and/or
16 digital signatures. Does it permit someone to share
17 their authority to use that? For instance, if I had it,
18 could Rosie use mine and I use hers, and me, you --

19 MR. DONEGAN:

20 No. Each reporter will have to
21 digitally sign their own transcripts.

22 MR. GILBERTI:

23 By what means?

24 MR. DONEGAN:

25 By RealLegal or whatever software.



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1 MR. GILBERTI:

2 What's the actual process? Is it a
3 code? Do I punch in 1234? If I give you my code and
4 sign-in credentials, can I sign for you?

5 MS. METHVIN:

6 Is it password protected?

7 MR. BORRELLO:

8 I guess in that sense, somebody could.

9 MR. GILBERTI:

10 I mean, if you gave me your login to get
11 into your computer, I could get on.

12 MR. DONEGAN:

13 I think -- and I'm speaking out of turn
14 properly, I think we're going to prohibit that, Peter.
15 Just like you can't give your seal to somebody else to
16 use, you know.

17 MR. GILBERTI:

18 I understand. I was just wondering if
19 it was possible.

20 MR. DONEGAN:

21 It's possible. Sure. Anything's
22 possible. But, I mean, I think what the Board is
23 looking at, no, you're not going to be able, as they
24 call the term, "proxy." I think that was term we used.
25 I can't give you my proxy to sign my transcripts.



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MS. MAGEE:

How are we going to police that?

MR. GILBERTI:

That's my question.

MR. DONEGAN:

Same way we do the seals. How do you do the seals now? It's the same way.

MR. GILBERTI:

Thank you.

MR. BORRELLO:

Anything further?

(No response.)

MR. BORRELLO:

Okay. Thank you, Mr. Marcello, Ms. Putnam, and also all of those who were involved in this process.

Now, just so we know, is this task force going to meet again? What's the next step in this series of events now?

MR. MARCELLO:

Definitely there will need to be at least one more, I would guess multiple more, meetings of the task force, and we haven't talked timing yet, so I'll get with the chair and we'll figure out a schedule.

MR. DONEGAN:



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1 I suggest we may be able to coordinate
2 it with the next Board meeting just as we did this time,
3 the night before, day before the next Board meeting.

4 MS. PUTNAM:

5 Or even next month.

6 MR. MARCELLO:

7 I think we'll need a meeting of the task
8 force sooner than that, and I think the day of or day
9 before of the Board meeting to confirm whatever
10 developing draft that has emerged by then.

11 MR. BORRELLO:

12 All right. Thank you-all.

13 Moving on to -- I think maybe this may
14 have fallen under your category, Suzette, Online CE
15 Credits for Ethics and Rules and Regulations. Have
16 you-all discussed, the committee, any further on
17 something like that?

18 MS. MAGEE:

19 No. We didn't have a meeting.

20 MR. BORRELLO:

21 Okay. So we'll go ahead and defer that
22 to our next meeting.

23 Inactive and Retirement Status. We've
24 addressed that.

25 Act 268, that was just addressed.



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1 Moving on now, I believe this may be, I
2 think, John, you were working on this in the past, Rules
3 and Rulemaking to Authorize CE Credits for Pro Bono
4 Transcripts.

5 MR. ANDRESSEN:

6 Right. Yeah. We need to get with David
7 and make that a rule. I know that that's something the
8 Judge is very enthusiastic about. I'll get with David,
9 and we can just defer that.

10 MR. BORRELLO:

11 Okay. Sure. We'll go ahead and defer
12 that.

13 I think the next item now is to -- and I
14 think we'll need a motion. The next item on the agenda
15 is to move into executive session to discuss pending
16 litigation, Veritext versus Bonin, Et Al.

17 Is there a motion to go into executive
18 session?

19 MS. MAGEE:

20 I'll make that motion.

21 MR. BORRELLO:

22 Is there a second?

23 MS. DUNN:

24 I'll second.

25 MR. BORRELLO:



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1 All in favor?

2 (Several members respond "aye.")

3 MR. BORRELLO:

4 Folks, we are going to move to executive
5 session. I don't anticipate we are going to be very
6 long.

7 (Whereupon the meeting enters executive
8 session.)

9 MR. BORRELLO:

10 All right. We'll go ahead and
11 reconvene. Is everybody present? Yeah. We've got
12 everybody.

13 All right. We'll move on now to new
14 business. I'm going to make a motion to place the bank
15 account information -- not bank account information, but
16 moving bank accounts onto the agenda right now because
17 the bank that we originally did business with went under
18 or is no longer around, so I'm going to make that
19 motion.

20 Is there a second?

21 MS. MAGEE:

22 But our money didn't go.

23 MR. BORRELLO:

24 No. What little money we have is still
25 there.



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MS. METHVIN:

Second.

MR. BORRELLO:

All in favor?

(Several members respond "aye.")

MR. BORRELLO:

Motion passes without opposition.

I'm going to move that we switch the bank account from First NBC to First Bank -- which is now Whitney Bank, to First Bank and Trust.

Is there a second?

MR. ANDRESSEN:

Second.

MR. BORRELLO:

All in favor?

(Several members respond "aye.")

MR. BORRELLO:

Motion passes without opposition.

Okay. Is there any other new business that anybody wishes to make a motion to put on the agenda?

MR. DONEGAN:

I make a motion to put on the agenda an item dealing with fees.

MR. BORRELLO:



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1 Okay. Is there a second?

2 MS. MAGEE:

3 Second.

4 MR. BORRELLO:

5 All in favor?

6 (Several members respond "aye.")

7 MR. BORRELLO:

8 Motion passes without opposition.

9 MR. DONEGAN:

10 I'll turn it over to David because David
11 took the information that I gave him.

12 MR. MARCELLO:

13 So the Board's fees have not been
14 increased for some period of years. There is some sense
15 that they're at a relatively low amount, and in order to
16 increase fees, the Board would need to get legislative
17 authorization. The constitution requires a two-thirds
18 vote by each chamber, so we'd need two-thirds for House
19 and Senate.

20 The statute creates a maximum. The
21 Board has, over time, by its actions, raised the amount
22 of let's take the licensing fee to the maximum that's
23 statutorily permitted. What would be done in the 2018
24 legislative session, if the Board decides to go forward
25 with it, is to create a new statutory maximum. That



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1 would not by itself increase the fees. The Board would
2 then need to take action to raise fees either part of
3 the way or all of the way to that statutory maximum.

4 So the reasons that one might consider
5 for doing this are: It's been a while since the fees
6 were increased. There are a reduced number of license
7 holders for whatever reasons, which means that the
8 revenue produced by annual licensing fees is reduced.
9 Presumably, if the license is less widely available, it
10 creates, I'm imagining, an increased demand for court
11 reporting services, so it's arguably worth more today
12 than it may have been five years ago, and, therefore,
13 perhaps it's justification for the fees being increased.
14 The CSR Board is self-supporting, so there is no concern
15 here that an increase in fees would somehow or another
16 diminish the amount of state budget resources available
17 in the State of Louisiana.

18 We would need, I think, to look at a
19 comparison with national licensing fees and with
20 adjacent states and see how current levels comport, and
21 we would need to decide which fees to increase and how
22 much. But the suggestion is, I think, that the Board
23 decide whether it is interested in exploring this
24 further, and presumably, if so, then a committee could
25 come back with a recommended strategy for 2018, and



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1 we're still well ahead of the legislative process.
2 That's good. The 2018 legislative session will be a
3 fiscal -- actually, it may be back to --

4 MR. BORRELLO:

5 Yeah. I think it is.

6 MR. MARCELLO:

7 Well, there are going to be fiscal
8 concerns addressed in 2018 because of the fiscal cliff
9 coming in January -- June or July. So in any event,
10 that was the crux of this item now added to the agenda
11 unanimously.

12 MR. BORRELLO:

13 Based on David's explanation, I'm going
14 to go ahead and refer this matter, since it falls under
15 licensing, to Ms. Magee's committee.

16 So if you could explore that at your
17 next committee, and whatever y'all's findings are,
18 report that back to the Board at our next Board meeting.

19 MS. MAGEE:

20 Okay.

21 MR. DONEGAN:

22 The second item I had was years ago we
23 did an advisory sheet that David put together, 1101,
24 1103, 1105. I don't know if the Board is interested in
25 doing another advisory sheet as to the expiration of



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1 your license on December 31st to awaken some of these
2 people that their license is automatically suspended and
3 that they will have to appear to before the Board and
4 hopefully put them under oath and see if they have taken
5 any depositions between December 1st and the time they
6 appear before the Board. That's one thing.

7 The second thing is, I know I have
8 talked about this numerous times about confidentiality,
9 but in light of digital signatures coming on board, I
10 think it would serve as well to remind people that
11 depositions are confidential and not to be sent to
12 third-parties. And it's covered under our ethics code;
13 it's covered under a statute; it's covered under NCRA's
14 advisory opinions. And I have said this at a seminar
15 that anyone who holds a certificate from NCRA, according
16 to their Advisory Opinion, if you send a deposition to
17 anyone other than the party litigants or the court where
18 it's filed, you are in violation of NCRA Advisory
19 Opinions.

20 I don't know if y'all are interested in
21 sending out a little sheet like that, but it's up to the
22 Board.

23 MR. BORRELLO:

24 The only thing with that, Milton, is I
25 think we need to stay away from whatever NCRA may say



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1 since they're not a governing authority in --

2 MR. DONEGAN:

3 No. I just mean as a backup authority,
4 you know.

5 MR. BORRELLO:

6 Right. What's your opinion on that,
7 David?

8 MR. MARCELLO:

9 I'm happy to do either or both of those
10 advisory notices.

11 MR. BORRELLO:

12 Okay. And...

13 MR. DONEGAN:

14 I mean, if you want to wait on the
15 confidentiality thing till digital signatures, that's
16 fine.

17 MR. BORRELLO:

18 Yes.

19 MR. DONEGAN:

20 But...

21 MS. PUTNAM:

22 It's costly. I think we should wait
23 until we have a more affirmed rule, a draft ruling in
24 place or something when we get closer to digital
25 signatures. It would be more meaningful when it comes



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1 out.

2 MR. DONEGAN:

3 It's up to y'all. I just don't want to
4 have people come in in January that didn't pay their
5 dues and say "I don't know this and that."

6 MR. BORRELLO:

7 I think regardless, that's in our rules
8 if they don't, you know. I mean, we're talking about
9 warning them ahead of time or something like that. If
10 they just don't know what the rules are, I think they're
11 at their own risk.

12 MS. PUTNAM:

13 And they become dependent on us to send
14 out reminders? No.

15 MR. DONEGAN:

16 I just feel the Board has been lax on
17 the penalties that have been issued to people. Every
18 meeting we have, somebody is asking for reinstatement
19 because they didn't pay their fees, and this is now --
20 we're in, what, September, October? I mean, are we
21 still...

22 MR. BORRELLO:

23 Well, while we're on that subject, I'm
24 going to ask Ms. Magee, also, to explore also just the
25 whole -- that whole section under our rules with, you



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1 know, penalty fees, everything, not just reinstatement.

2 MR. DONEGAN:

3 Right.

4 MR. BORRELLO:

5 If all of that falls under -- some of
6 the penalties --

7 Do all fees fall under statutory
8 requirement or...

9 MR. MARCELLO:

10 The fees are governed by that two-thirds
11 rule. I don't know that a fine would be. It may be. I
12 don't have a copy of the Constitution with me.

13 MR. BORRELLO:

14 Okay.

15 Suzette, if you could look at that,
16 also, that whole section.

17 MS. MAGEE:

18 Okay.

19 MR. BORRELLO:

20 Anything further as to new business?

21 Also, let me say this, what Milton said
22 about confidentiality, the next time I think the -- your
23 committee meets, Laura, if we could discuss that, too.

24 MS. PUTNAM:

25 Okay.



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1 MR. BORRELLO:

2 You know, putting together something
3 like that, that way everything's on it at one time.

4 Anything further on new business?

5 (No response.)

6 MR. BORRELLO:

7 Scheduling the next Board meeting, I'm
8 going to defer to Judge Bonin and let the Judge speak
9 with you, Vicky, and poll the rest of the Board on dates
10 because I certainly don't want to give a date without
11 Judge Bonin's approval.

12 Any comments from the public? Anything?

13 (No response.)

14 MR. BORRELLO:

15 Again, I want to thank you-all for
16 attending. Thank y'all for y'all's participation
17 yesterday. It's much appreciated.

18 Is there anything further, Board
19 members? Anything?

20 (No response.)

21 MR. BORRELLO:

22 All right. Is there a motion to
23 adjourn?

24 MS. MAGEE:

25 Motion to adjourn.



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1 MS. PUTNAM:

2 Second.

3 MR. BORRELLO:

4 All in favor?

5 (Several members respond "aye.")

6 MR. BORRELLO:

7 Motion passes without opposition.

8 Thank you-all. Have a good day.

9 (Meeting concludes at 11:46 a.m.)

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1 REPORTER'S CERTIFICATE:

2
3 I, ELICIA H. WOODWORTH, Certified Court
4 Reporter in and for the State of Louisiana, as the
5 officer before whom this meeting of the Louisiana Board
6 of Examiners of Certified Shorthand Reporters do hereby
7 certify that this Board meeting was reported by me in
8 the stenotype reporting method, was prepared and
9 transcribed by me or under my personal direction and
10 supervision, and is a true and correct transcript to the
11 best of my ability and understanding;

12 That the transcript has been prepared in
13 compliance with transcript format required by statute or
14 by rules of the board, that I have acted in compliance
15 with the prohibition on contractual relationships, as
16 defined by Louisiana Code of Civil Procedure Article
17 1434 and in rules and advisory opinions of the board;

18 That I am not related to counsel or to the
19 parties herein, nor am I otherwise interested in the
20 outcome of this matter.

21
22 Dated this 11th day of October, 2017.

23
24 _____
25 ELICIA H. WOODWORTH, CCR
CERTIFIED COURT REPORTER



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| | | | |
|---|---|---|---|
| <hr/> \$ <hr/> | <hr/> 3 <hr/> | addressed 28:11 36:24,25 42:8 | approaches 31:6 |
| \$150 22:3 | 30th 10:3 | addressing 30:15 | approval 24:15,16 |
| \$25,000 9:13 | 31st 43:1 | adjacent 41:20 | approve 5:6 7:10 8:25 9:17,18 10:17 11:4 12:7,25 |
| \$50 8:7 | <hr/> 4 <hr/> | Adobe 29:11,12 | approved 9:13,25 12:5 25:2,4 29:11,12 32:4 |
| <hr/> 1 <hr/> | 4,000 8:22 | adopted 32:9,20 | April 17:3 |
| 100,000 10:1 | 40 8:7 | advising 21:14 | area 26:9 29:10 30:9,11 |
| 1101 42:23 | <hr/> 7 <hr/> | advisory 42:23,25 43:14,16,18 | arguably 41:11 |
| 1103 42:24 | 75,000 8:21 | affect 29:7 | Article 30:20 |
| 1105 42:24 | 79 9:2 | affixing 29:15,23 | assess 31:12 |
| 12 21:7,15 | 79,000 8:23 | agenda 8:5 37:14 38:16 39:21,23 42:10 | Associations 33:12 |
| 1234 34:3 | <hr/> A <hr/> | ahead 3:7,14 6:6 36:21 37:11 38:10 42:1,14 | Assuming 22:5 |
| 1446 30:20 | AATL 29:12 | Allegiance 3:9,11 | attend 3:4 17:24 |
| 15th 24:21 | absence 5:4 | allowed 26:11 27:9 | attended 12:5 18:19 31:19 |
| 16-'17 10:6 | accept 8:8 23:21 | alternative 30:13 | audience 33:8 |
| 17-'18 9:14 | acceptable 29:14,23 | amended 8:21 9:14 | August 7:1,7,12 |
| 1st 43:5 | accommodate 30:20 | amending 10:1 | authority 33:17 |
| <hr/> 2 <hr/> | accompany 31:11 | amendment 8:6 10:2 | authorization 40:17 |
| 2001 13:24 14:12 15:2, 8,13 | account 38:15 39:9 | amount 40:15,21 41:16 | Authorize 37:3 |
| 2013 13:18 14:12 15:11 | accounting 9:21 10:11 | and/or 33:15 | automatically 43:2 |
| 2015-'16 21:15 | accounts 38:16 | Andressen 4:16,17 5:25 6:1,22 8:4,18 9:11 10:9,15,25 11:17 13:1 16:25 19:15,23 20:12 22:24 23:3 37:5 39:12 | awaken 43:1 |
| 2016 19:13 21:25 22:18 | Act 28:8 36:25 | Ann 17:15 | aye 5:21 6:12 8:1,15 9:8 10:22 11:12 12:19 13:5 16:4 18:13 19:3 22:13 23:11 24:12 38:2 39:5, 16 40:6 |
| 2016-'17's 9:16 | acting 26:18 | annex 30:23 | <hr/> B <hr/> |
| 2016-2017's 8:20 | action 41:2 | annual 41:8 | back 41:25 42:3,18 |
| 2017 11:1 | actions 40:21 | answers 33:2 | balance 7:1,2,10 |
| 2018 32:11 40:23 41:25 42:2,8 | actual 34:2 | anticipate 38:5 | bank 38:14,15,16,17 39:9,10 |
| 2018-'19 11:2,5 | AD'S 10:2 | Anything's 34:21 | bar 31:21 |
| 23rd 5:7 | add 9:24 28:6 | appearing 5:3 | Based 42:13 |
| 268 28:9 36:25 | added 42:10 | applicable 22:5 | bit 7:3 31:24 |
| 27th 24:20 | additional 28:21 31:18 | apply 18:1,20 | |
| 2:30 27:17 | address 17:8 18:19 27:18 30:4 | | |



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| | | | |
|--|---|---|---|
| board 6:4 9:25 14:20 17:9 26:24 28:10 29:13, 22 32:1,4,21 33:3 34:22 36:2,3,9 40:16,21,24 41:1,14,22 42:18,24 43:3,6,9,22 | <hr/> C <hr/> | completion 21:15 | credentials 34:4 |
| Board's 40:13 | calendar 21:15 | compliant 27:13 | credits 18:1,2,4,20 20:4 21:7,15,18,20 24:16 25:10 36:15 37:3 |
| Bonin 3:4 37:16 | call 34:24 | comply 31:17 32:23 | criteria 29:11,13,18,20, 21 |
| Bonnette 17:15,18 18:6 | camera 26:21 | comport 41:20 | crux 42:10 |
| Bono 37:3 | Canadian 29:17 | computer 34:11 | CSR 29:22 41:14 |
| Borrello 3:2,13,17,18 5:5,12,19,22 6:5,10,13 7:13,19,23 8:2,9,13,16 9:6,9 10:7,20,23 11:6, 10,13,19 12:8,13,17,20 13:3,6,11,15 14:2,8,13 15:23 16:2,5 17:6,12, 17,21 18:3,11,14,22 19:1,4 20:14,25 21:5, 11,23 22:4,9,14 23:5,9, 12 24:6,10,13,22 25:5, 11,16,21 26:16,25 27:4, 20,24 28:3 33:7 34:7 35:10,13 36:11,20 37:10,21,25 38:3,9,23 39:3,6,14,17,25 40:4,7 42:4,12 43:23 | capability 30:11 31:21 | concern 41:14 | current 20:4 21:1 41:20 |
| briefly 26:2 | car 12:1 | concerns 30:1 42:8 | cycle 18:4 21:7 |
| bring 14:21 | Carol 12:4 | conclude 11:15 | <hr/> D <hr/> |
| Bringing 26:21 | category 29:1 36:14 | conducted 3:12 | dabbled 31:8 |
| brings 26:14 | CDR 23:14 24:18,20 | confidential 43:11 | date 10:4 24:20 |
| broad 29:1,4 | CE 12:4 20:3 36:14 37:3 | confidentiality 43:8 | David 4:20 7:3 12:25 26:12 27:12,18,21 28:12 37:6,8 40:10 42:23 |
| brought 26:23 27:11 | certificate 43:15 | confirm 36:9 | David's 42:13 |
| budget 11:2,5 41:16 | certified 30:24 | constitution 40:17 | day 8:22 36:3,8 |
| building 12:1 | chair 3:6 35:24 | Continuing 11:22 24:17 | deal 27:9,14 |
| Burton 13:10,12,13,19, 25 14:6,10,19 15:3,7, 14,21 16:15,21 17:4,10 | Chairman 33:11 | contract 8:6,20,25 9:2, 13,16,17,20 10:1,10 | dealing 29:8 39:24 |
| business 30:1,6 38:14, 17 39:19 | challenge 30:22 | contribute 30:8 | December 15:11 32:6 43:1,5 |
| Bylaws 19:10 | chamber 40:18 | convenes 33:3 | decide 29:13 41:21,23 |
| | change 8:23,24 9:2 18:19 | convention 12:6 | decides 40:24 |
| | Christian 4:24 | coordinate 36:1 | decisions 28:19 30:21 |
| | Civil 30:19 | copy 30:24,25 31:6 | defer 6:7 27:21 28:12 36:21 37:9,11 |
| | cliff 42:8 | correct 14:1 15:4 20:15 | definitions 29:7 |
| | close 30:16 | cost 7:3 31:16 | definitive 28:21 32:4 |
| | code 30:19 34:3 43:12 | costs 31:16 | delay 32:14 |
| | committee 5:24 6:7 11:24 28:7 32:15 36:16 41:24 42:15,17 | court 15:12 21:1 23:19 26:8,17,18 27:5,14 31:2,16 32:22 33:12 41:10 43:17 | deliver 30:9 |
| | committee's 11:15 | Courthouse 24:21 | demand 41:10 |
| | company 29:17 30:12 | courts 31:20 | denied 10:5 |
| | comparison 41:19 | covered 43:12,13 | deposition 30:24 43:16 |
| | complaint 27:1,3 | create 40:25 | depositions 43:5,11 |
| | complete 25:18 | creates 40:20 41:10 | |
| | completed 32:12 | | |
| | completes 25:20 | | |



| | | | |
|---|---|---|---|
| describe 29:5 | e-signatures 27:17 | explanation 42:13 | front 11:25 |
| description 29:2 | earn 17:25 | explore 42:16 | fund 7:2 |
| descriptive 29:4 | economic 31:12,15 | exploring 41:23 | |
| determined 26:12 | Education 11:22 24:17 | extensive 7:8 | <hr/> G <hr/> |
| determining 29:22 | effect 32:9 | extraordinary 11:3 | Garner 8:21 |
| developed 29:18 | effort 28:18 | <hr/> F <hr/> | gather 28:18 |
| developing 36:10 | electronic 28:24 29:1,4 30:25 31:3,23 33:15 | fallen 36:14 | gave 34:10 40:11 |
| digital 28:24 29:4,15,24 30:5,21 31:23 33:16 43:9 | electronically 29:3 | falls 42:14 | generally 31:21 |
| digitally 33:21 | Elizabeth 3:25 | familiar 33:14 | Gilberti 33:10,11,22 34:1,9,17 35:3,8 |
| diminish 41:16 | embrace 29:13 | favor 5:20 6:11 7:25 8:14 9:7 10:21 11:11 12:18 13:4 16:3 18:12 19:2 22:12 23:10 24:11 38:1 39:4,15 40:5 | give 6:23 34:3,15,25 |
| directly 26:23 | emerged 36:10 | fee 40:22 | globo 12:10 |
| Discontinued 23:14 | enabled 30:2 | fees 7:9 22:6 39:24 40:13,16 41:1,2,5,8,13, 15,19,21 | good 3:3 31:7 32:25 42:2 |
| discuss 6:21 28:8 37:15 | encountered 32:16 | fifty 20:7,9 | grandfathered 24:5 |
| discussed 28:9,17 36:16 | encrypted 29:6 | figure 35:24 | group 28:11 |
| discussion 28:23 | end 8:22 12:10 26:4 27:14,15 28:13 | filed 43:18 | guess 23:17 26:7 32:18 34:8 35:22 |
| distinction 28:24 | ended 28:13 | final 32:9,20 | <hr/> H <hr/> |
| Divincenti 33:13 | enters 38:7 | Finance 5:25 | half 32:2 |
| Donegan 4:4,5 5:15 7:15 11:8 20:18 21:19 23:22 31:1 33:19,24 34:12,20 35:5,25 39:22 40:9 42:21 | enthusiasm 31:20 | find 33:2 | handle 31:2,6 |
| Donna 22:17 | enthusiastic 37:8 | findings 42:17 | happening 27:8,18 |
| doubling 26:9 | entire 19:24 | fine 6:23,24 | hard 30:25 31:5 |
| draft 31:9 32:3 33:4 36:10 | era 31:3 | fiscal 8:21 9:13 31:11, 13 42:3,7,8 | hardship 19:13 |
| drafting 29:7 | ethics 12:7 17:15 25:12 36:15 43:12 | Folks 38:4 | healthy 30:17 |
| dues 21:22,24 | Evaluations 25:25 | force 25:24 27:17 28:7 29:25 35:17,23 36:8 | hearing 32:15 |
| Dunn 4:12,13 7:17,21 12:15 15:25 18:9,24 22:7,11,20 24:8 37:23 | event 42:9 | format 30:25 | Helmke 4:24,25 |
| <hr/> E <hr/> | events 35:19 | form 33:6 | holders 41:7 |
| e-mail 12:5 | examination 23:2 24:18,20 | forward 9:19 31:7 40:24 | holds 43:15 |
| | excuse 14:3 24:16 | fourth 30:11 | Holmes 5:3 |
| | executive 6:3,19 37:15,17 38:4,7 | Friday 16:10,12 | hooks 33:1 |
| | exhibits 30:23 | | Horsley 12:23 |
| | expect 31:22 | | hours 28:12 |
| | expiration 42:25 | | House 40:18 |



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| | | | |
|--|---|--|---|
| <p>I</p> <p>identified 30:17,22</p> <p>identify 33:1,6</p> <p>identifying 31:8</p> <p>imagining 41:10</p> <p>impact 31:12,13,14,15</p> <p>implementation 28:8</p> <p>Inactive 36:23</p> <p>incident 26:23</p> <p>incorporated 29:21</p> <p>increase 40:16 41:1, 15,21</p> <p>increased 31:22 40:14 41:6,10,13</p> <p>information 28:18 38:15 40:11</p> <p>informed 8:24 23:19</p> <p>instance 33:17</p> <p>instruct 32:22</p> <p>interested 41:23 42:24 43:20</p> <p>interrupt 14:14,17</p> <p>involved 35:15</p> <p>issue 6:2 30:4</p> <p>item 37:13,14 39:24 42:10,22</p> <hr/> <p>J</p> <p>January 32:7,8 42:9</p> <p>JDC 24:21</p> <p>job 23:17</p> <p>John 4:16 37:2</p> <p>Josh 7:3</p> <p>Judge 3:4 9:25 37:8</p> <p>Judge's 5:3</p> | <p>July 7:1,7,11 42:9</p> <p>June 5:7 7:1,7,11 10:3 32:10 42:9</p> <p>jurisdiction 26:13</p> <p>justification 41:13</p> <hr/> <p>K</p> <p>Kaiser 31:19</p> <p>Kaufman 28:11 29:9 30:8</p> <p>Kelly 12:23</p> <p>key 29:14</p> <p>Kilpatrick 18:17</p> <p>Kimya 5:3</p> <p>kind 26:12 27:8</p> <p>knew 27:8</p> <hr/> <p>L</p> <p>lacking 21:6</p> <p>Lafayette 24:21</p> <p>language 30:23</p> <p>lapse 19:12,25 20:2,23</p> <p>late 22:5</p> <p>Laura 3:9,21 28:4 29:9</p> <p>LCCA 24:16</p> <p>LCCA'S 25:7</p> <p>LCRA 24:16 25:3</p> <p>lead 3:10</p> <p>lease 8:6,8</p> <p>leaves 30:1</p> <p>left 30:7</p> <p>legal 7:8 14:12 15:16</p> <p>legislative 32:15 40:16,24 42:1,2</p> <p>legs 16:14</p> | <p>lengthy 28:14</p> <p>letter 13:23 15:1,10,11 21:13</p> <p>letters 26:5</p> <p>level 30:22</p> <p>levels 41:20</p> <p>license 19:12 20:23 23:23 41:6,9 43:1,2</p> <p>licensing 11:21 24:17 40:22 41:8,19 42:15</p> <p>lie 27:13</p> <p>light 43:9</p> <p>List 29:12</p> <p>litigants 43:17</p> <p>litigation 6:20,21 7:2 9:15 37:16</p> <p>location 24:18</p> <p>login 34:10</p> <p>long 38:6</p> <p>longer 23:17 30:5 38:18</p> <p>longevity 29:25 30:4, 10,15</p> <p>looked 26:3,5</p> <p>lot 7:4 29:2,10 31:20</p> <p>Louisiana 12:6 15:13 26:9 32:6 33:12 41:17</p> <p>low 40:15</p> <p>Luckily 7:4</p> <hr/> <p>M</p> <p>machine 14:7,9,18,21</p> <p>made 30:22 31:7</p> <p>Magee 4:8,9 5:8 6:8 8:11 10:18 11:22,23 12:9,11,22 13:9,17,21 14:16,25 15:5,9,17 16:7,11,18,23 17:14,19, 23 18:7,16 19:6,11,17,</p> | <p>21 20:1,8,16 21:9 22:10,16,22 23:1,15,20 24:1,19,25 25:19 35:1 36:18 37:19 38:21 40:2 42:19</p> <p>Magee's 24:7 42:15</p> <p>make 15:18 16:1 18:8 28:19 31:10 37:7,20 38:14,18 39:20,23</p> <p>Marcello 4:20,21 6:15 27:25 28:1,15 35:14,20 36:6 40:12 42:6</p> <p>March 17:1,3</p> <p>Marie 33:13</p> <p>marketplace 30:1,7</p> <p>matter 42:14</p> <p>maximum 40:20,22,25 41:3</p> <p>means 31:23 33:23 41:7</p> <p>measured 31:15</p> <p>mechanisms 30:14</p> <p>meet 11:25 27:16 35:18</p> <p>meeting 3:6 5:7 9:25 12:1 28:10,14,18,23,25 31:19 32:1,5,25 33:1,6 36:2,3,7,9,19,22 38:7 42:18</p> <p>meetings 14:20 28:22 35:22</p> <p>members 5:21 6:12 8:1,15 9:8 10:22 11:12 12:19 13:5 16:4 18:13 19:3 22:13 23:11 24:12 28:7,8 32:22 38:2 39:5, 16 40:6</p> <p>met 26:2 28:8</p> <p>method 14:4 19:16 22:25</p> <p>Methvin 3:25 4:1 23:7 26:1,20 27:2,7,22 34:5 39:1</p> |
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| | | | |
|--|--|--|---|
| Michelle 18:17 | 4:3,7,11,15,19,23 5:2, 10 9:23 10:13 16:9,13 17:2 19:9,19 20:6,10,21 | 31:17 40:15 | point 32:16,19 |
| middle 32:2 | | ordinary 7:8 11:3 | police 35:2 |
| Milton 4:4 7:22,24 31:1 43:24 | 21:3,12,17,21 22:2 23:18,24 24:3 25:9,14 | originally 38:17 | portions 6:16,23 |
| mine 33:18 | night 36:3 | oversight 32:15 | practice 14:22 |
| minutes 5:7,13 14:21 | North 26:9 | owes 21:25 | practiced 13:24 15:2 20:20 |
| Mixon 12:5 | notaries 29:19 | <hr/> P <hr/> | practicing 15:12 19:24 20:22,24 22:21 |
| moment 14:3 | Notarius 30:12 | package 29:19 | present 3:19 4:6 17:18 20:15 38:11 |
| money 38:22,24 | noted 31:20 | PADS 30:10 | primarily 28:10 |
| month 8:7 14:21 36:5 | November 32:2,4 | pages 7:6 | print 31:5 |
| morning 3:3,5 12:3 | number 32:13 41:6 | paid 8:24 | Pro 37:3 |
| motion 5:6,23 6:14 8:3, 17 9:5,10 10:24 11:14 12:21 13:7 16:6 18:5,8, 15 19:5 22:10,15 23:13 24:7,14,24 37:14,17,20 38:14,19 39:7,18,20,23 40:8 | numerous 43:8 | paperwork 8:19 | problem 18:18 30:3,15, 17 31:8 |
| move 5:16 7:10 8:7 9:1, 24 10:17 11:4 12:7,25 20:13 23:4 24:15 37:15 38:4,13 39:8 | <hr/> O <hr/> | part 16:20 41:2 | problems 33:2 |
| movement 31:22 | oath 43:4 | party 43:17 | Procedure 30:19 |
| moving 5:24 11:21 25:17,23 36:13 37:1 38:16 | objections 6:18 | passes 5:23 6:14 8:3, 17 9:10 10:24 11:14 12:21 13:7 16:6 18:15 19:5 22:15 23:13 24:14 39:7,18 40:8 | procedures 31:18 33:15 |
| multiple 29:11 35:22 | observe 6:16,18 | password 34:6 | process 31:11 33:15 34:2 35:16 42:1 |
| murder 3:5 | obstacles 32:14 | past 37:2 | produced 41:8 |
| <hr/> N <hr/> | October 24:20 25:8 | pay 20:4,5 22:1 | profession 32:23 |
| NASS 29:20 | offer 12:10 | PDFA 30:10 | programs 30:9 |
| national 41:19 | office 8:7 10:2 | pending 37:15 | prohibit 34:14 |
| nature 6:17 | official 14:23 27:13 | people 28:16 43:2,10 | projected 11:2,5 |
| NBC 39:9 | officially 14:24 | period 32:22 40:14 | promulgation 32:11 |
| NCRA 43:15,18,25 | Online 36:14 | permit 33:16 | properly 34:14 |
| NCRA'S 43:13 | operating 7:6,11 | permitted 40:23 | proposed 31:14 32:7 |
| necessitate 32:17 | Operations 5:25 | pertaining 6:19 | protected 29:6 34:6 |
| needed 17:15 | Opinion 43:16 | Peter 33:11 34:14 | proved 32:3 |
| Nguyen 3:14,16,20,24 | opinions 43:14,19 | Phil 28:11 29:9 30:8 | proxy 34:24,25 |
| | opportunity 32:24 33:1 | place 38:14 | public 6:17 31:14 |
| | opposition 5:23 6:14 8:3,17 10:24 11:14 12:21 13:7 16:6 19:5 22:15 23:13 24:14 32:16 39:7,18 40:8 | Planning/ subcommittees/task 25:24 | publication 32:5 |
| | optimistic 31:25 | Pledge 3:9,11 | published 32:8 |
| | order 12:24 30:20,23 | | punch 34:3 |
| | | | purpose 6:19 |



| | | | |
|---|---|---|--|
| purposes 31:5 | regime 30:20 | response 29:18 31:4 35:12 | seals 24:4 35:6,7 |
| put 7:3 32:9 39:20,23 42:23 43:4 | Register 32:6 | responsibilities 31:3 | Seattle 20:22 |
| Putnam 3:21,22 5:17 9:4 28:5 35:15 36:4 | regrets 22:18 | retain 31:17 | seconded 7:22,24 |
| <hr/> Q <hr/> | regulations 25:13 36:15 | retested 15:20 | secure 29:3,6,23 30:4 |
| quarter 32:10,19 | reinstate 18:5 23:4 | retired 13:18 14:24 | self-supporting 41:14 |
| question 30:18 31:1 33:14 35:4 | reinstated 15:19 19:14 21:14 22:19 | retirement 13:22 15:1 22:18,23 36:23 | seminar 17:24 18:19 24:15,16 25:3,7 26:8,10 27:10 43:14 |
| questions 33:8 | Reinstatements 13:8 | retiring 22:18 | Senate 40:19 |
| <hr/> R <hr/> | remember 19:8 | retroactively 18:2,20 | send 21:12 29:2 43:16 |
| Rachel 23:16 | remind 43:10 | return 23:23 30:23 | sending 43:21 |
| raise 41:2 | render 6:18 | returned 10:2 | sense 34:8 40:14 |
| raised 40:21 | renewals 7:4 | revenue 41:8 | series 35:19 |
| raises 31:1 | report 6:2,7,17 11:16 25:18,20 42:18 | revenues 31:13 | serve 43:10 |
| ratification 10:6 | reported 14:24 29:10 | review 33:5 | serviceable 32:3 |
| ratify 8:20 9:1,16,18 | reporter 15:12 21:1 26:18 27:5,14 31:2 33:20 | revise 30:19 | services 9:21 10:11 41:11 |
| read 31:2 | reporters 26:8 31:16 33:12 | revisions 33:5 | session 6:3,19 37:15, 18 38:5,8 40:24 42:2 |
| realistic 32:6 | reporting 15:2 31:23 32:22 41:11 | rollcall 3:15 | set 29:13,18 |
| Reallegal 33:25 | reports 5:24 26:22 | room 28:20 | share 33:16 |
| Reallegal's 30:11 | request 12:4 | Rose 33:12 | sheet 42:23,25 43:21 |
| reason 31:21 | requested 12:23 | Rosie 33:18 | sheets 6:25 7:1,11 |
| reasons 19:13 41:4,7 | requesting 23:16 | RPR 21:4 | Sheila 13:10 |
| reciprocal 12:24 | require 20:3 31:10 | rule 29:22 32:7,9,11,17, 20 33:4 37:7 | Sher 8:21 |
| recommendation 15:19 | requires 33:5 40:17 | rulemaking 29:14 31:11,14 37:3 | sic 30:10 |
| recommended 41:25 | research 25:23 28:9 | rules 25:12 31:9 36:15 37:2 | side 31:13 |
| reconvene 38:11 | reserved 29:1 | run-up 32:21 | sign 31:2 33:21 34:4,25 |
| record 14:4 | resources 41:16 | <hr/> S <hr/> | sign-in 34:4 |
| recording 14:5 | respects 32:18 | Sampling 25:24 | signature 21:14 29:3, 15,24 31:18 |
| redrafting 32:17 | respond 5:21 6:12 8:1, 15 9:8 10:22 11:12 12:19 13:5 16:4 18:13 19:3 22:13 23:11 24:12 38:2 39:5,16 40:6 | schedule 31:25 32:7 35:24 | signatures 10:4 28:25 29:5 30:5,21 31:23 33:16 43:9 |
| reduced 41:6,8 | | Scott 31:19 | similar 18:18 |
| refer 42:14 | | seal 34:15 | simply 31:5 |
| regard 30:9 | | | sir 33:9 |



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| | | | |
|--|--|---|--|
| situation 18:18 19:8 26:11 | summed 29:11,20 | today 5:4 41:11 | vote 40:18 |
| skills 16:20 | supported 30:7 | transcript 5:13 25:24 30:3 | VRLA 17:24 18:19 |
| software 33:25 | supposed 10:3 | transcripts 26:3 33:21 34:25 37:4 | <hr/> W <hr/> |
| solution 30:16 | Susan 19:7 | trial 3:5 | ways 29:2 |
| sooner 36:8 | susceptible 30:5 | Trust 39:10 | weeks 17:25 |
| sort 28:12 | suspended 43:2 | Trusted 29:12 | when's 20:19 |
| source 29:21 | Suzette 4:8 21:13 36:14 | turn 10:3 34:13 40:10 | Whitney 39:10 |
| speaking 25:6,7 34:13 | switch 39:8 | two-thirds 40:17,18 | widely 41:9 |
| specifically 26:14,24 | <hr/> T <hr/> | types 29:22 | wishes 39:20 |
| Spring 16:24 | | <hr/> U <hr/> | wondering 34:18 |
| stand 3:8 | takes 30:2 | | words 26:17 |
| start 3:9,15 | talk 6:4 | ultimately 29:6 31:9 | work 7:4 17:5 28:21 29:10 |
| started 3:7 28:23 | talked 29:25 30:10 31:24 35:23 43:8 | unanimously 42:11 | worked 11:2 |
| state 8:24 9:16 14:4 15:11,13 21:2 31:13 41:16,17 | talking 21:25 | understand 6:24 34:18 | working 15:12 37:2 |
| statement 31:12 | task 27:17 28:7 29:25 35:17,23 36:7 | understanding 28:20 | worth 41:11 |
| statements 7:7,11 | TCRA 12:6 | unlocked 30:6 | written 16:19 |
| states 41:20 | technological 32:24 | Ursin 22:17 | <hr/> Y <hr/> |
| status 22:18 36:23 | technologies 29:14 | | |
| statute 40:20 43:13 | technology 29:10,23 30:2,6 31:17 | <hr/> V <hr/> | y'all 43:20 |
| statutorily 40:23 | tend 26:15 | venturing 32:18 | y'all's 42:17 |
| statutory 40:25 41:3 | tentative 28:19 | verification 30:2 | year 8:22 9:13 15:13 17:16 20:3 21:16 22:23 23:2 26:4 32:19 |
| stay 43:25 | term 29:5 34:24 | Veritext 37:16 | year's 8:25 9:1,2,17 |
| stayed 10:12,14,16 | terms 30:15 31:15 | versus 37:16 | years 40:14 41:12 42:22 |
| stenotype 19:20,22 23:2 | test 16:8,16,22 | Vicky 9:15,21 11:2 16:8 20:5 | yesterday 11:25 26:2 27:16 28:8,17 |
| step 31:7 35:18 | thing 8:5 43:6,7,24 | Vicky's 8:24 | you-all 36:12,16 |
| strategy 41:25 | things 6:4,20 12:3 31:16 | video 26:21 | Young 23:16 |
| stuck 3:5 11:25 | third-parties 43:12 | videographers 26:9 | <hr/> Z <hr/> |
| subsequent 33:6 | time 10:5 15:16 19:24 20:20 26:19,22 33:3 36:2 40:21 43:5 | videography 14:11,12 15:16 | |
| suggest 36:1 | times 43:8 | videoing 26:21 | |
| suggested 31:4,7 | timing 31:25 35:23 | Vincent 3:17 | |
| suggestion 41:22 | | Vinny 6:2 | |
| summarize 28:13 | | violation 43:18 | |



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